Accreditation Steering Committee

Meeting Notes

May 8, 2017 3:00 – 4:00 p.m.

Recorder: Chris Rosas

1. Mission Fulfillment Committee (Bill)

* Draft charter. Feedback was requested from the committee on four things:

1 – Is the proposed membership correct?

2 - Does it address and support ongoing accreditation efforts?

3- Does it include sufficient resources for planning?

4- Does it our commitment to address core themes.

* This committee will Includes representatives from Full-Time Faculty, Part-Time Faculty, and the student body. This is an opportunity to build a culture of stronger student leadership. Should be one student for the full year.
* It was noted that the membership roster should also include classified employees, this was not called out in the draft.
* Reports to the President’s Council.
* The purpose statement was reviewed and edited.
* Key duties were reviewed and edited.
* It was observed that the charter needed to specify where the assessment committee reports. Is it to the Presidents Council or … to the Mission Fulfillment Committee?

1. “What When” (BJ)

* This calendar attempts to put in front of the group the schedule for the new mission fulfillment committee (attached).
* In June, July, August the proposed calendar assumes that two or more core persons continue working in preparation for the committee to return in the fall and do their work. With emphasis on the four core themes.
* October is a busy month with meetings scheduled every week and is to be used to review core themes.
* The calendar is requesting the Board for a full work session in December.
* January 2018 plans campus wide discussions and another board meeting.

February/March 2018 is a time to pause, reflect, process and get ready for the next CAP event.

* Sue/Cynthia – pointed out that it must align to the other budget’s meetings.
* The group must also address what is the correct timing for the cap event, program review, and faculty review? Do the suggested meeting dates in the calendar align with these events?
* DP asked if it was possible to meet earlier in September and October. Noting that the many would indeed be busy with the start of the fall term.

3. Leading indicators (BJ)

* Review of the document handed out by BJ.
* The effort is being made to come up with meaningful leading indicators that are directly related to the core themes and mission fulfillment.
* The leading indicators should be specifically connected to the fulfillment and the expression of the core themes.
* The leading indicators must also be relevant and related to the thought process behind guided pathways.
* CCC must also assure that these leading indicators are actionable for current students and not just for future or for tracking past students.
* It was agreed that more time was needed to review document independently and then return as a group to discuss on May 22.

4. Summer stewards & work sessions

This was tabled until the May 22nd meeting.

**FUTURE AGENDA ITEM:**

Summer stewards & work sessions